Teacher Summer Employment Tax Credits

Under Indiana Code 6-3.1-2, employers can claim a credit against their income tax liabilities for employing eligible teachers in qualified positions during summer school recess. The credit for each eligible teacher employed in a qualified position is limited to the lesser of:

1. Fifty percent (50%) of the amount of compensation paid to the eligible teacher by the employer during the summer school recess, or

2. $2500.00

An eligible teacher is a teacher licensed to teach in a shortage area and employed during the regular school term by a public school corporation to teach in a shortage area. Shortage areas include mathematics, science and other areas designated by the Professional Standards Board. A qualified position is one which is relevant to the teacher's academic training in the shortage area and which utilizes skills and expertise developed as a result of the teacher's academic training or teaching experience.

This application must be completed for each eligible teacher employed in a qualified position. The State Board of Education will approve or reject each application and will issue a qualified position certificate to each employer submitting an approved application. The certificate will be issued for the aggregate maximum eligibility of all approved applications. New applications may be submitted if the employer hires or intends to hire additional eligible teachers. Amended applications may be submitted to reflect changes in compensation to be paid under approved applications.

Employers must notify the Indiana Department of Revenue of the amount of credit expected to be claimed by filing Part 1 of Schedule TSE no later than October 31. Additional information concerning the credit may be found in the instructions to Schedule TSE and in Income Tax Division, Information Bulletin #59.

> **Instructions** – *Section 1* is completed by the employer, whose name should be listed the same as it will be shown on the employer's income tax return. *Section 2* is to completed by the school corporation employing the teacher during the regular school term. The completed application should be submitted to the State Board of Education at the address shown on the application form.

License areas eligible for summer tax credit program:
math
gifted and talented education
science, with preference given to earth/space science, physical science and physics
vocational education, except aerospace education, agricultural business, occupational home
    economics, and marketing education
special education
school services personnel, except school nurse and attendance worker
instructional supervision

INDIANA STATE BOARD OF EDUCATION

Teacher Summer Employment Tax Credit
Application for Qualified Position Certificate

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Section 1:

Tax Year 2_____ to 2_____   Original _____ Amended_____

Taxpayer/Employer Name _____

Federal I.D. # _____   Telephone # _____

Street Address _____

City _____   State _____ Zip Code _____

Teacher/Employee Name _____

Social Security # _____   Teaching License # _____

Street Address _____   Summer Compensation $_____
                                                                                    (This Taxable Year)

City _____   State _____ Zip Code _____

Nature of the business _____

_____

_____

Duties of the teacher (include a description of how summer employment duties relate to teaching employment)

_____

_____

_____

_____

_____

_____

(Use Back if Necessary)

I certify that the information on this application is complete and accurate to the best of my knowledge.

_____   _____
         Date   Signature of Taxpayer/Authorized Representative

                                                 _____
                                                 Name Printed or Typed

MAIL TO:
State Board of Education   _____
229 State House   Title
Indianapolis, IN 46204-2798

Section 2:

The teacher listed above is employed under contract with _____
                                                                    (Name of Corporation)

_____ to teach in the area of _____.
                                                                    (Indicate Shortage Area)

_____
Signature of Superintendent or Designee

_____
Name, Printed or Typed

_____
Title

For State Board Use Only

Received _____   State Board Action _____

Eligible _____   Ineligible _____

Qualified Position Certificate # _____ Amount _____